



Clear Creek Metropolitan Recreation District

BOARD OF DIRECTORS RECORD OF PROCEEDINGS REGULAR MEETING OF THE BOARD OF DIRECTORS WEDNESDAY, May 24, 2023 HOSTED IN PERSON AND VIA ZOOM

PRESENT:

Board members present were Tom Harvey - President, Meghan Vickers - Vice President, Amy Saxton - Director at Large, and Scott Yard - Treasurer. Staff present were Cameron Marlin - General Manager, Samantha Dhyne - Director of Programming and Communications, Caitlin Morris - Director of Childcare, Chris Nyguen - Program Coordinator/Recreation Generalist, Maria Salinas - Recreation Generalist, and Sara Soderberg - Bookkeeper. Also in attendance was member of the public, Joel Neubert.

CALL TO ORDER:

President, Tom Harvey, called the Regular Meeting to order at 6:06pm on the 24th day of May, 2023.

APPROVAL OF AGENDA:

Meghan Vickers motioned to approve the agenda, Scott Yard seconded. Cameron asked that the Board Vacancy be the first item of business, and that Chris Nyguen's presentation be moved to follow that. The motion passed unanimously.

PUBLIC COMMENT:

No Public Comment.

BOARD VACANCY: Cameron Marlin stated that per the SDA guidelines, the Board must discuss all Board vacancies and appointments in public meetings. Joel Neubert is joining the meeting tonight as he has submitted a letter of intent for the vacant seat. Cameron invited the Board to ask Joel further questions, and to plan to appoint either Joel or another interested candidate to fill the vacancy at the June 2023 meeting. Letters of intent are still being accepted at this time. The Board and Cameron asked Joel several questions, and Joel conveyed that he has been in Idaho Springs for 7 years, is confident in his ability to commit his time to fulfilling the various duties of the Board, and that he has the desire to serve the community in this capacity.

STAFF PRESENTATION: Chris Nguyen, Program Coordinator/Recreation Generalist

Chris Nguyen gave the Board an update on the progress that has been made utilizing the YPQA process that was established in 2021 under the direction of consultant Scott Harmon. This presentation included an overview of the improvements made in communication with coaches/participants/families, uniforms, and the collection of feedback from coaches/participants/families. Chris laid out several plans that are intended to continue the process of improving sports leagues. These included the idea of a parent contract, increased coaches training, and a continued focus on the intention of youth programs as a means for preparing youth for a higher level of play.



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APPROVAL OF MINUTES:

Regular Meeting (April 26, 2023)

Megan Vickers motioned to adopt the minutes from the Regular Meeting on April 26, 2023; Scott Yard seconded, and the motion passed unanimously.

AREA REPORTS:

Cameron Marlin noted there were no updates to the Area Reports at this time.

FINANCIAL REPORT (UPDATE):

Sara Soderberg relayed that she is working to pull all numbers over to Quickbooks, with a focus on getting everything reorganized. The goal is that all financials can be presented at the next Board Meeting.

NEW BUSINESS/ACTION ITEMS:

Resolution to Update Bank Account Signers

Meghan Vickers moved that the Board adopt resolution R-02-23, naming Scott Yard and Meghan Vickers as signatories on all CCMRD Bank Accounts; Amy Saxton seconded, and the motion passed unanimously.

Board Oaths and Positions

Tom Harvey, Amy Saxton, and Meghan Vickers all completed the Oath of Office, finalizing their new terms on the CCMRD Board of Directors. Amy Saxton motioned that Board roles remain the same, with Meghan Vickers serving as Vice President and interim Secretary, Scott Yard seconded, and the motion passed unanimously.

Summer Youth Rec Center Admission

Cameron Marlin relayed to the Board the idea of doing discounted or free admission for youth to the rec center during summer vacation. Several ideas were discussed, including ways to track it, potential costs, pros and cons. The Board agreed that a motion did not need to be made on the decisions, and that staff were to make the final determination.

Staff and Board Strategic Retreat

Cameron Marlin conveyed that the District is due for a staff and board retreat. The idea behind this retreat would be to discuss resource allocation. August 20, 2023 was identified as the best date, location TBD.

OLD BUSINESS:

May 2023 Election Update

Cameron Marlin confirmed that the 2023 Election has been officially canceled, and nothing further is needed here.

Ballfield Master Plan Update

Cameron Marlin relayed to the Board that on June 14th, the Idaho Springs Planning Commission will be reviewing the final master plan. Cameron is hoping that members of the Skate Board will also attend. The hope is that the Planning Commission will recommend the



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plan for approval by the Idaho Springs City Council, who will then ultimately approve it. Cameron told the Board how the Skatepark interns were planning to give kids at Carlson and GCS skate lessons, and that MYN would be providing helmets for this event. In addition, the Skate Board will be hosting a pop up skate event on July 8.

The Fieldhouse Park (Former Bus Barn)

No update at this time.

ADJOURNMENT:

Scott Yard motioned to adjourn the meeting, Meghan Vickers seconded, and the motion passed unanimously. The meeting was adjourned at 8:19pm.